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THE STEERING & SUSPENSION SPECIALISTS

**AUCKLAND CAR CLUB
MOTOR RACE MEETING
SATURDAY 9 DECEMBER 2017
PUKEKOHE PARK CIRCUIT ONE**



Race Enquiries To: Auckland Car Club, Craig Holmes
Email: secretary@aucklandcarclub.org.nz
Phone: 021-889-488 or (09) 486-1970

Entry Website: www.aucklandcarclub.co.nz/entry/login.php

ENTRIES CLOSE WEDNESDAY 6 DECEMBER 2017 AT 10:00AM

STANDARD SUPPLEMENTARY REGULATIONS – PART ONE

1. **JURISDICTION:**

This event is a National Race Meeting, promoted by the Race Committee of Auckland Car Club and will be held at Pukekohe Park.

The Meeting will be held under these Supplementary Regulations, the MotorSport New Zealand National Sporting Code and its Appendices and Schedules particularly Appendix Four, Schedule Z being the Standing Regulations for all Race Meetings and Appendix Two, Schedule A – Driver and Vehicle Safety Requirements plus Appendix 6 – Schedule AA, TC and/or K, where applicable and Supplementary Regulations Part Two (issued separately).

The MotorSport New Zealand National Race Permit Number is: (TBA).

A vehicle parade around the track may be held during the midday lunch break (see paragraph 28).

2. **MAJOR OFFICIALS**

2.1 **Organising Committee:**

Auckland Car Club Race Committee Chairman Steve Melhuish (Chairman) (021-635-439)
acjsnz@gmail.com

2.2 **Secretary of the Meeting:**

Auckland Car Club Secretary/Treasurer Craig Holmes (021-889-488)
secretary@aucklandcarclub.org.nz

2.3 **Officials of the Meeting:**

The key officials of the meeting will be published in the Supplementary Regulations Part Two.

3. **VEHICLE REQUIREMENTS**

The meeting organisers have scheduled races for the following vehicle series/classes or types:

- Northern Muscle Cars.
- Production Muscle Cars.
- All Classic Japanese Series.
- Production Race Series:
 - 0-2000cc.
 - 2001-3500cc.
 - 3500cc and over.
- Racing Saloons:
 - 0-2000cc.
 - 2001-3000cc.
 - 3001cc and over.
 - Open class.
- North Island Formula Ford.
- Rotary Racing Enthusiasts.
- Clubman Sports Car Racing.

The organisers reserve the right to add further categories and some categories may be combined should this be required.

4. **ENTRY CLOSING DATES, ENTRY FEES & ACCEPTANCE OF ENTRY**

4.1 **Entry Closing Date**

The entry closing date at normal fees is Wednesday 6 December 2017 at 10:00am.

Entries received after the normal fee closing date/time are subject to a \$30.00 late entry fee.

Entry fee payments received later than 9:00pm Thursday 7 December 2017 may be assessed a \$30.00 late payment fee.

Entries must be made via the Auckland Car Club on-line entry system at

<http://www.aucklandcarclub.co.nz/entry/login.php>.

For competitors unable to use the on-line entry system, please contact the Secretary at

secretary@aucklandcarclub.org.nz or 021-889-488 for assistance.

Please refer to the General Information section for the on-line entry procedure.

4.2 **Entry Fee Per Class Category & Transponder Hire**

Entry Fee Content (All fees include GST where applicable – GST No. 11-797-954)	Normal Closing Fee	Late Closing Fee	Late Payment Fee
Entry Fee (including MSNZ levy and The Motorsport Club volunteers equipment fund).	\$310.00	\$30.00	\$30.00
Entry fee for second series/class.	\$60.00		
Hire of transponder, if required.	\$35.00		

4.3 **Entry/Transponder Hire Fees Refund Policy**

The organisers advise that entry fees and transponder hire fees will only be refunded under the following conditions:

- a) Non-acceptance of entry – full refund.
- b) Cancellation of the meeting prior to the commencement of documentation – full refund.
- c) Withdrawal in writing prior to the close of normal entries at 10:00am Wednesday 6 December 2017 – full refund.
- d) Withdrawals after normal entry closing at 10:00am Wednesday 6 December 2017 but before the 7:30am Saturday 9 December 2017 start time for documentation – 50% entry refund.
- e) Entry withdrawal on race day or not showing up at the event – no refund.

Withdrawals can be done by using the Withdraw feature in the on-line entry system.

The organisers confirm that entry fees will not be refunded for:

- a) Withdrawals or failure of a competitor to advise of non-appearance at the meeting after the commencement of documentation; or
- b) Abandonment or cancellation of the meeting after the commencement of documentation.

Should a meeting or part thereof be cancelled as a result of force majeure, any entry fee refund will be made at the discretion of the organisers.

4.4 **Acceptance of Entry**

Competitors will receive a confirmation of entry email from the on-line entry system. If there are any problems with an entry, the event organisers will contact the relevant Competitor.

5. **COMPETITOR REQUIREMENTS AND UNDERSTANDING**

5.1 **Licence Requirements**

The driver must hold as a minimum a MotorSport New Zealand C1 Grade competition licence (refer current MotorSport New Zealand Manual, Appendix One, Schedule L Article 4.3). If the entrant is other than the driver, an entrants licence in the name of the entrant is also required.

5.2 **New Drivers and Drivers Who Have Not Competed At Three Race Meetings**

Any driver who has not previously competed at the circuit or any driver that has competed in less than three race meetings at any circuit must indicate this fact in the on-line entry system and attend the new competitors briefing session. The time and place for this briefing will be detailed in Part Two of these regulations.

5.3 **Competitor Understanding**

In signing the sign-in sheet at documentation entrants and drivers are deemed to fully understand the MotorSport New Zealand National Sporting Code and its relevant Appendices and Schedules and the supplementary regulations issued by the organisers.

In particular:

- The National Sporting Code Articles pertaining to protests and competitors' obligations; and
- Schedule Z articles detailing flag signals and code of conduct; and
- Supplementary Regulations Parts One and Two.

Competitors should also note Paragraph 22 of the National Sporting Code, which reads as follows:

Entry Form: MotorSport New Zealand shall in the Appendices of this Code, from time to time prescribe standard entry forms to be used by Member Clubs and Associate Members organising Meetings and Events. Each entry form must be signed by the Entrant and Owner when submitted and by each Driver before the commencement of the Meeting or Event.

Where entry forms are received in electronic form, the required signatories will sign an "Event documentation signature sheet" prior to participation in the event. Where the Entrant, Owner and Driver are the same person, one (1) signature is acceptable.

5.4 **MotorSport New Zealand – Public Liability Insurance Cover**

All MotorSport New Zealand events are covered by insurance. The insurance excess amount is \$3,500.00. A copy of the insurance certificate is on the MotorSport New Zealand website. Should circuit property, including barriers and fences, be damaged, the competitor(s) involved will be required to reimburse Auckland Car Club for the damage or restoration costs incurred.

6. **DOCUMENTATION, SCRUTINEERING AUDIT INSPECTION AND QUALIFYING START TIME**

6.1 **Documentation**

Documentation will take place in the Administration Building near the pit crossing commencing at 7:30am.

Pre-event documentation will be held on Thursday evening 7 December 2017 at Auckland Car Club Clubrooms, 44 Stoddard Road, Mt Roskill from 7:45pm.

All relevant documentation must be presented at the pre-event documentation or documentation on the morning of event before the start of qualifying. Competitors must produce for inspection a current valid MotorSport New Zealand competition licence, proof of membership in a MotorSport New Zealand affiliated club and the vehicle logbook. Competitors are reminded a penalty of \$50 to \$500 may be assessed for failure to produce the required documents.

6.2 **Qualifying**

Qualifying commences Saturday 9 December 2017 from 8:30am (or as soon after as possible). Competitors must complete documentation prior to taking part in competition.

6.3 **Scrutineering Audit Inspections**

Log book inspections will occur concurrently with Documentation and will take place in the Administration Building near the pit crossing commencing at 7:30am and concluding at 10:00am. Competitors will be advised at Documentation if their vehicle has been selected for audit. Competitors should assume that their vehicle is going to be subjected to audit and as a consequence the vehicle should be in readiness to be taken to the audit venue immediately after they have completed Documentation. The venue is the first vehicle bay in the line of standalone garages.

7. **POSTPONEMENT CANCELLATION ABANDONMENT AND ORGANISERS' RIGHTS**

Pursuant to National Sporting Code, Article 13, the organisers advise that if less than 50 entries are received by the entry closing date the meeting may be postponed or cancelled.

Should there be less than 12 entries received for any of the classes proposed in Article 3 of these Supplementary Regulations by the entry closing date, the organisers reserve the right to cancel that class or amalgamate it with another class at their sole discretion.

8. **ASSEMBLY AREA AND PRACTICE**

8.1 **Assembly Area**

The assembly area is designated as the roadway behind pit lane. Competitors must move to the assembly area in good time. Public address calls may not be made. The final run order will be published in the programme which will be available at documentation. Cars will be driven from the assembly area to commence the formation lap (warm up lap).

8.2 **Weaving and Practice Starts – (Formation Lap)**

There will be no practice starts during the formation lap (warm up lap – see Appendix 4 Schedule Z). Vehicles are not permitted to weave across more than 50% of the track width during warm up and all weaving shall cease at the point of passing the last flag point before the rear of the marked grid positions.

9. **MECHANICAL FAILURE**

Should this occur competitors should move off the racing line, park as far off the track as possible, vacate the car and move to a place of safety. If the vehicle is dropping oil it is essential competitors do not continue around the track.

10. **STARTERS PLATFORM AND START LIGHTS**

The starters platform and the start lights are located on the left hand side of the circuit. A five second board may not be shown.

11. **MAXIMUM NUMBER OF STARTERS**

The maximum number of starters is 37 single seater and open wheel cars or 46 saloon and enclosed sports racing cars.

12. **STARTERS POSITION – HANDICAP RACES**

Handicap races will be started by flag. The starter will be located near grid box number 1 on the inside of the circuit. A roll-up format will be used. Please move forward as preceding cars move off. This does not apply to Northern Muscle Cars and Clubman Sports Cars. See Article 13, last two paragraphs.

13. **HANDICAP RACES**

Handicaps will be computed on lap times recorded during practice and/or previous races. Any driver who considers that such times do not represent the true capabilities of their car must advise the handicapper within fifteen minutes of the end of the practice or race. Any driver whose race lap time is greater than two seconds faster than the lap time the handicap was computed on will have a time penalty of a minimum of 10 seconds added to their race time unless weather conditions have affected the lap time the handicap was calculated on.

Upon completion of the formation lap, the cars will be formed-up from the starting line back with a maximum of three cars per row. The starter will flag away each row from the start line. Each row is to roll up to the start line after the front row starts.

In the interests of safety, the fast cars ("back-markers") may be started from the pit lane.

Should a race be stopped (red flag) the cars will return to Grid 15 and stop and be formed up in accordance with Motorsport New Zealand manual, Appendix 4 Schedule Z.

For Clubman Sports Cars, handicapping is made up of two groups: the "Slow" group will start altogether at the front of the grid from the lights and 40 seconds later the "fast" group will start altogether from the flag drop.

For Northern Muscle Cars the roll-up method will not be used. Cars are to be assembled on the starting grid in grid position as advised by the grid marshals. The starter will flag each row away.

14. **TRANSPONDERS**

All vehicles are required to have a red MyLaps260 timing transponder fitted. Karting transponders may not be used. For those who do not own their own transponder, these are available for hire and must be collected during Documentation. Any competitor found to not have a transponder installed and fitted correctly will be removed from the circuit and not allowed back on the circuit until the transponder is installed and fitted correctly. The organisers must be advised at the time of entry if a transponder is required and the fee of \$35.00 is to accompany your entry. Transponders will not be issued until payment is confirmed and must be returned before competitors leave the track. Competitors who do not return the transponder are responsible for returning it to the organisers. The transponder and its associated bracket where required must be mounted prior to arrival at the circuit.

Note: If you do not have a transponder bracket, please contact the organisers. Brackets will be available at Documentation and the cost is \$10.00.

15. **NOISE LEVEL LIMIT**

Competitors are reminded that the MotorSport New Zealand regulations governing noise levels will be observed (see Appendix Two - Schedule A, Art 3.8).

The noise level limit is 95 Dba (maximum).

It will be deemed to be a breach of these regulations for a competitor or team member to approach the noise monitoring official in charge. This contract requirement by Pukekohe Park management has been agreed to by the organisers. Please co-operate.

16. **PIT LANE & COVERED PIT SPACES**

During qualifying or races, competitors must not use the pit lane for loading trailers/transporters

17. **DRIVE THROUGH PENALTY**

If a drive through penalty is not able to be taken, 40 seconds will be added to the competitor's race time.

18. **FUEL HANDLING AND FIRE SAFETY REQUIREMENT**

Not more than 40 litres per car may be stored in the pit garage (keep fuel in separate locations if more than one car is in the garage). A minimum 4.5kg dry powder fire extinguisher must be available for each car in the pit garage. Fire resistant protective overalls, balaclava, gloves etc. are recommended for competitor team members refuelling the car and performing the role of the fire marshal with the fire extinguisher at the ready. Any clothing or shoes used for refuelling should be separate from any clothing or shoes worn while competing in a race vehicle. Competitors and support crew members should familiarise themselves with the Motorsport Fuel Storage and Handling code of practice which may be viewed on the MotorSport New Zealand website.

19. **PIT LANE**

The pit lane speed is 40kmph. The paddock speed is 15kmph.

20. **COVERED PIT LANE SPACES**

At the present time the pit spaces are available free of charge but with the following criteria. The organising club retains total control.

- a) Large cars – 2 per space.
- b) Smaller cars – 3 per space.
- c) Only race cars are to be housed within the garages. No trailers or service vehicles.
- d) No pop-ups are to be erected/attached to the rear of the garages. The walkway must be kept clear.
- e) There is no power supply in the pits.

21. **PIT PARKING – CONCRETE AREA**

- a) No large service vans, transporters or trucks are permitted (except for unloading purposes) in the concrete area behind the covered pit spaces. Modest size vans are permitted.
- b) All trailers are to be removed to the outfield areas.
- c) At all times a vehicle clearway must be available in the area at the rear of the pit spaces for emergency use.

22. **TYRE DISPOSAL**

No tyres are to be left at the circuit as there is a cost to dispose of them. Penalty is \$50.00 per tyre.

GENERAL INFORMATION

23. **REVISED CIRCUIT LAYOUT – TURN 5**

Circuit one will be used for this event.

24. **CIRCUIT HIRE – TESTING**

The circuit is available for private hire by contacting Pukekohe Park for a schedule of dates, hire conditions and applicable fees.

The organisers have not organised a test day for this meeting.

25. **VOLUNTEERS EQUIPMENT FUND LEVY**

The club has a loyal band of volunteer officials. In conjunction with The Motorsport Club, the volunteers need to be supplied with essential equipment – sets of flags, radios, safety suits, etc. The levy is used for these purposes.

26. **ON-LINE EVENT ENTRY**

Entry for all Auckland Car Club race events is via club's on-line entry system. To enter please go to www.aucklandcarclub.co.nz/entry/login.php and complete the registration. Once registered there is no need to re-register as your details are carried forward. Once you are registered, you can submit your entry. If you have any difficulties with the web site, please contact Craig Holmes on 021-889-488 or secretary@aucklandcarclub.org.nz.

27. **VEHICLE PARADE**

A vehicle parade around the track may be held during the midday lunch break. Vehicles will be led by the safety car. The safety car must not exceed speeds which would normally be encountered on public highways (i.e. less than 100kmph on straight sections and speeds in corners that will not allow vehicles to lose traction and/or go off the track). The vehicle parade must form in the pit lane and must follow the safety car in single file. No passing is allowed. Vehicles must have a current Warrant of Fitness and drivers must hold a valid New Zealand driver licence. Passengers are allowed but must be in a seat with seat belt installed and both drivers and passengers must wear seat belts. Drivers and passengers must sign the Meeting Rides Indemnity form. Passengers must be at least 12 years of age. Parents/guardians of passengers aged 16 years or younger must sign an Under Age Indemnity and Consent form. Forms will be checked and collected before vehicles are allowed onto the track.

28. **COMPETITORS AND GENERAL ADMISSION**

This event is being held as a free admission event for everyone.

29. **HEALTH AND SAFETY**

All competitors, support crew, volunteers and officials must be familiar with the Auckland Car Club Health and Safety Plan for the track. The plan will be available on the Club's web site and copies will be available at the track.

30. **PRIZE-GIVING**

Prize-giving will not be held at the track. An end of season prize-giving will be held at the Auckland Car Club rooms. Competitors are reminded of Rule 36 in the MotorSport New Zealand National Sporting Code, which reads in part:

All Drivers and co-Drivers must be ... present at any ... prize-giving or ceremony.

31. **PROGRAMME OF EVENTS**

The programme of events will be published in the Supplementary Regulations Part Two.