Auckland Car Club On-Line Entry System Instructions

You need to register before you can log onto the site.

Go to http://www.aucklandcarclub.co.nz/entry/login.php

Click on REGISTER in the upper right corner.



Think of a USERNAME and type it in the USERNAME box. Note carefully the restrictions on characters the system will accept (particularly if you are using a cellphone that likes to capitalise first letters...).

Welcome to Auckland Car Club Registration Page

	Submit	Cancel	
	Password can be 6-10 characters and is case sensitive.		
Password:	•		
Email Address:			
	combination of le		ers or special characters but can be a e, numbers, full-stop, hyphen, @, and
Username:		* Che	eck Username
(*) Required Fields			

Click CHECK USERNAME and if your choice is available, enter your EMAIL ADDRESS and a PASSWORD and click SUBMIT.

Welcome to Auckland Car Club Registration Page

(*) Required Fields				
Username:	fred		eck Username	
	combination of le	ot start with number	emame available ern special characters but can be a e, numbers, full-stop, hyphen, @, and	
Email Address:	•			
Password:				
	Password can be 6-10 characters and is case sensitive.			
	Submit	Cancel		

The system will send you an email with a link back to the web site to complete the registration. Click on the link in the email which will take you back to the logon page.

After that, log in to the system and type in your personal details and your vehicle details where requested (MY PROFILE and MY VEHICLE). Note carefully the MotorSport New Zealand definition of an Entrant before completing that section. If you are the driver and owner of the car, you do not have to fill in this section.

Welcome to Car Racing Dashboard

My Race	My Profile	My Vehicle	My Entrant	LogOut
Enter Event	Withdraw			

Once you have done that, under MY RACE, click ENTER EVENT. Click through the steps, select your vehicle, then you will see the open events. Select your event and click NEXT.

Welcome to Car Racing Dashboard My Race My Profile My Vehicle My Entrant LogOut Event Entry:Step 4 of 8 Next Event Summer Series Round 2 - Pukekohe - Saturday 13 October 2018 Dual Car and Multi Car Sprints - Pukekohe - Saturday 13 October 2018

Select your entry Series and Class and click NEXT.

Series

☑ Production Muscle Cars			
 Production Muscle Cars 			
✓ Northern Muscle Cars			
Northern Muscle Cars			
All Classic Japanese			
O All Classic Japanese			
☐ Racing Saloons			
O-2000cc			
O 2001-3000cc			
○ 3001cc & Over			
Open Class			
☐ Clubman Sports Car Racing			
O Clubman Sports Car Racing			
☐ NZ Rotary Race Enthusiasts			
O NZ Rotary Race Enthusiasts			
☐ Auckland Heritage Race Series			
O Auckland Heritage Race Series			
☐ North Island Formula Ford			
O North Island Formula Ford			
☑ Dual Car Sprints			
Dual Car Sprints			
☐ Multi Car Sprints			
Multi Car Sprints			
☐ Production Race Series			
O-2000cc Group A			
2001-3500cc Group B			
3501cc & Over Group C			
☐ Invitation Muscle and Saloon Cars			
O Invitation Muscle and Saloon Cars			
☐ Formula Juniors			
O Formula Juniors			
☐ Toorace Trofeo Series			
O Toorace Trofeo Series			

Select whether you want to hire a transponder and/or hire a garage (where applicable).

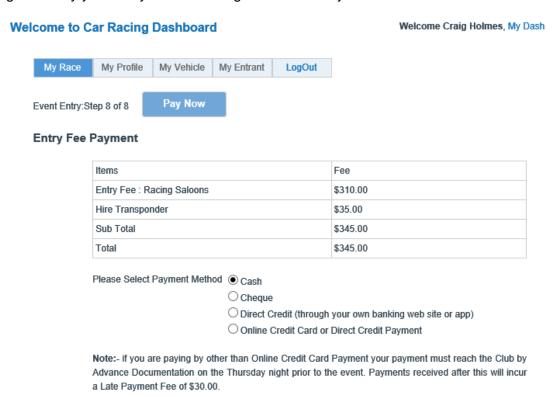


Click on SUPPLEMENTARY REGULATIONS to download a copy (please read them!).

Click on the "I have read..." box and click NEXT.

Ve	/elcome to Car Racing Dashboard				Welcome Craig Holmes, My Dashboard	
	My Race	My Profile	My Vehicle	My Entrant	LogOut	
	Event Entry:St	tep 7 of 8	Next			
	Policy					
		1.Refund/With 2.Supplement	ndrawal. ary Regulation	s (PDF)		
$\hfill \square$ I have read and accept the refund/withdrawal policy as above and the attached supplementary regulations.						

Click your preferred payment method and click PAY NOW. If you are paying by credit card, you will be taken to the Payment Express web site where you can enter your credit card details or you can pay by direct credit. Your credit card details are not captured in the on-line entry system. When you have completed your payment, please allow the system to return you to the on-line entry system and log off from there. If you don't do this, your payment will be registered by your entry will not be registered in the system.



Entries close at midday on the Wednesday prior to the event. Entries received after this are subject to a \$30.00 late entry fee which is automatically applied by the on-line entry system. Payments received later than this may be subject to a \$30.00 late payment fee. Refer to the Supplementary Regulations for further details.

Once you have clicked PAY NOW, the system will send you an entry confirmation email. If you have chosen to pay by other than credit card, payment instructions are included in the email.