

Taupo – Sunday 28 January 2018 – On-Line Entry System Instructions

The on-line entry system setup is a little different for this event so the following instructions have been provided to clarify how you should enter.

When you have registered and logged in, you will see this screen:



Event Entry: Step 4 of 8

Next

Event

- Summer Series Round 4 - Taupo - Sunday 28 January 2018
- Second Driver ONLY - ACC Production Series One Hour Endurance Race
- Dual and Multi Car Sprints - Taupo - Sunday 28 January 2018
- Garage Hire - Taupo - Saturday 27 January 2018
- Garage Hire - Taupo - Sunday 28 January 2018

If you intend to enter more than one of the events listed, you will have to enter one then go back and enter the second one. For example, if you want to enter Summer Series Round 4 and hire a garage, you will need to enter the Series then go back to select one of the Garage Hire lines. If you want to hire a garage on both Saturday and Sunday, you will have to go through the entry three times.

Once you have selected your event, for example Summer Series Round 4 as below, you then choose your Series and Class.

If you choose to enter two Series/Classes, you will be charged an additional \$75.00.

If you choose to enter one Series/Class and the Production Race Series One Hour Race, you will be charged an additional \$75.00.

My Race	My Profile	My Vehicle	My Entrant	LogOut
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Event Entry: Step 5 of 8

Next

Series

- Northern Muscle Cars
 - Northern Muscle Cars
- Racing Saloons
 - 0-2000cc
 - 2001-3000cc
 - 3001cc & Over
- Clubman Sports Car Racing
 - Clubman Sports Car Racing
- NZ Rotary Race Enthusiasts
 - NZ Rotary Race Enthusiasts
- Production Race Series One Hour Race
 - One Hour Race
- Production Race Series
 - 0-2000cc Group A
 - 2001-3500cc Group B
 - 3501cc & Over Group C
- NZ Tranzam Challenge
 - NZ Tranzam Challenge

After selecting your Series and Class, you will be presented with the screen below:

My Race	My Profile	My Vehicle	My Entrant	LogOut
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Event Entry: Step 6 of 8

Next

Equipment Hire

- Transponder Hire Fee \$35.00
- Garage Hire Fee \$0.00

If you want to hire a transponder, tick that box.

Ignore the Garage Hire Fee line. Garage hires are treated as a separate event.

Once you have made all of your selections, you will be presented with the screen below:

- [My Race](#)
- [My Profile](#)
- [My Vehicle](#)
- [My Entrant](#)
- [Logout](#)

Event Entry: Step 8 of 8

[Pay Now](#)

Entry Fee Payment

Items	Fee
Entry Fee : Production Race Series	\$310.00
Hire Transponder	\$35.00
Sub Total	\$345.00
Total	\$345.00

Please Select Payment Method Cash

Cheque

Direct Credit (through your own banking web site or app)

Online Credit Card or Direct Credit Payment

Note:- if you are paying by other than Online Credit Card Payment your payment must reach the Club by Advance Documentation on the Thursday night prior to the event. Payments received after this will incur a Late Payment Fee of \$30.00.

Choose your payment method and click Pay Now to register your entry (or garage hire if you are doing that). Regardless of which payment method you choose, you must click Pay Now to register your entry or hire.

If you are hiring a garage, you will be presented with the screen below:

- [My Race](#)
- [My Profile](#)
- [My Vehicle](#)
- [My Entrant](#)
- [Logout](#)

Event Entry: Step 5 of 8

[Next](#)

Series

Garage Hire - Half Bay Only

Garage Hire - Half Bay Only - \$75

Garage Hire - Select This Plus Half Bay for Full Bay Hire

Garage Hire - Add This for Full Bay Hire - \$100 Total Cost

The garage bays measure about 2.7 metres wide by 9.7 metres long and can accommodate two shorter cars or one long car. If you only want to rent half the garage bay, tick the Garage Hire – Half Bay Only box and circle. If you want to hire an entire garage bay, tick all the boxes and circles.

Once you have made your garage selection, you will be presented with the screen below:

[My Race](#) [My Profile](#) [My Vehicle](#) [My Entrant](#) [LogOut](#)

Event Entry: Step 6 of 8

[Next](#)

Equipment Hire

- Transponder Hire Fee \$0.00
- Garage Hire Fee \$0.00

Ignore the Garage Hire Fee \$0.00 line. This feature is not being used in this event.

Once you click Next and click through the Supplementary Regulations screen, you will be presented with the screen below:

[My Race](#) [My Profile](#) [My Vehicle](#) [My Entrant](#) [LogOut](#)

Event Entry: Step 8 of 8

[Pay Now](#)

Entry Fee Payment

Items	Fee	Discount
Entry Fee : Garage Hire - Half Bay Only	\$75.00	
Entry Fee : Garage Hire - Select This Plus Half Bay for Full Bay Hire	\$75.00	\$50.00
Sub Total	\$150.00	\$50.00
Total	\$100.00	

- Please Select Payment Method
- Cash
 - Cheque
 - Direct Credit (through your own banking web site or app)
 - Online Credit Card or Direct Credit Payment

Note:- if you are paying by other than Online Credit Card Payment your payment must reach the Club by Advance Documentation on the Thursday night prior to the event. Payments received after this will incur a Late Payment Fee of \$30.00.

Depending on what you selected, you will be charged either \$75.00 for half a garage bay or \$100.00 for the whole garage bay.

Regardless of which payment method you select, it is important you click Pay Now to register your garage hire.

If you enter the sprints, you will be presented with the screen below:



Event Entry: Step 5 of 8



Series

- Dual Car Sprints
 - Dual Car Sprints
- Multi Car Sprints
 - Multi Car Sprints (You Must Enter Dual Car Sprints Also)

If you want to enter the Multi Car Sprints, you must also enter the Dual Car Sprints. The MotorSport regulations require that you run in two Dual Car Sprints before running in the Multi Car Sprints.

Click through the following screens, being careful to select transponder hire if you don't already have one.

Regardless of which payment method you select, you must click Pay Now to register your entry.

Once you have completed your entry or hire by clicking on Pay Now, you will be sent a confirmation email for your entry or hire.

If you have any questions or need help, please don't hesitate to contact Craig Holmes on 021-889-488 or at secretary@aucklandcarclub.org.nz We are happy to help you through the process.

Auckland Car Club