



AUCKLAND CAR CLUB INC.

HEALTH AND SAFETY PLAN

HAMPTON DOWNS MOTORSPORT PARK

Applicable Documents

This plan is to be read in conjunction with the current versions of the following documents:

- Hampton Downs MotorSport Park rules (Appendix A).
- Hampton Downs MotorSport Park Safety Plan.
- Auckland Car Club Supplementary Regulations Parts One and Two applicable for the event.

Communication of the Plan

The plan will be communicated to competitors, officials, marshalls and spectators as follows:

- **Competitors**

Competitors will be provided with a link to the plan in the email opening the event on the Auckland Car Club on-line entry web site.

Competitors will be provided with a copy of the Hampton Downs MotorSport Park rules as part of the Supplementary Regulations Part Two for the event.

A copy of the plan will be prominently displayed at Documentation.

Competitors will be reminded of their need to be familiar with the plan at the oral drivers' briefing or at Documentation if an oral briefing is not held.

- **Officials**

Officials will be provided with a copy of the plan when they agree to officiate at an event.

- **Marshalls**

Marshalls are organised by The MotorSport Club. The MotorSport Club executive will be provided with a copy of this plan and will be asked to ensure their volunteers are briefed on the plan.

- **Spectators**

Spectators will be provided with a copy of the Hampton Downs MotorSport Park rules printed on the back of the Programme of Events which will be handed out at the entry gate to the park. The rules will contain a note that a copy of the full plan will be available for inspection in the officials area.

Hazard and Incident Register

Potential hazards should be reported to the Secretary of the event in the officials area. A Hazard Identification Report form is attached as Appendix B and is available from the Secretary of the event.

First Aid

St John or an equivalent emergency services provider will be available at the event and will be located in the pit lane area.

Evacuation Procedure

If there is a need to evacuate any of the building areas being used for the event, occupants should follow the exit signs posted and should assemble in the parking area adjacent to the Hamptons Pavilion (building 6) (see Appendix C – track layout plan).

Appendix A – Hampton Downs Rules

For officials:

- Track clearance must be gained for Hampton Downs Track Management prior to accessing the track in the morning
- All marshals' personal vehicles must be parked on the area located to the north of the skidpan
- Correct track direction must always be followed – wrong direction is not accepted once the race day is live

The following rules must be followed by all competitor and officials attending an event at Hampton Downs:

- Garages:
 - No vehicles are to be parked behind the pit garages – to clarify this is the area behind the garage to the furthest side of the dummy grid. This includes all officials, timing and technical staff. The area must be cleared by no later than 10 minutes after the competitors briefing.
 - All support vehicles must be parked in the area north of the skid pan.
 - Hampton Downs will not allow access to the track until this area is clear.
 - These must be left clean and tidy.
- All trailers must be parked down in the trailer park area on the lower level.
- No-smoking is permitted in the pit lane or the area between the garages and the furthest side of the dummy grid
- Any stairwells and upper deck areas that are block off are done so for a reason – do not enter. Anyone found in these areas will be asked to leave the venue.
- Western/Turn 1 balcony is available for public use.
- Any jacking or axles stand on the tarseal must have base boards under them.
- No parking on the grass areas. Driver will be asked to move if they are found to be on the grass.
- Pit lane access at Garage 32 end must be kept clear at all times.
- Pit lane:
 - No pit bikes, scooters, trikes, buggies, golf karts or bikes in pit-lane.
 - Access to the pit lane must only be via the pit lane tunnel of dummy grid entrance.
 - Access at the Garage 32 end must be kept clear at all times for vehicles exiting the track.
 - Closed shoes must be worn at all times in the pit lane.
 - No smoking is allowed in the pit lane.
 - Yellow line at pit garage door:
 - only team members are able to cross this.
 - no children under the age of 12 are able to be in the pit lane.
 - Red Line:
 - all team members must be behind this line for race starts.
 - all tools/equipment for teams not based in a pit garages must be kept behind this line.

Appendix B – Hazard Identification Report

Hazard Notification Form		
Your name:	Date:	Location:
Date observed:	Notification to:	
Description of hazard including significance in your opinion:	Any immediate action taken to mitigate (please describe):	Your recommendations to control or eliminate the hazard:
Signature of person notifying this hazard:		
Health and safety representative report including analysis and action taken:		
Date entered into the hazard register:		
Signature of health and safety representative:		

Appendix C – Track Layout Plan



CIRCUIT KEY:

PARKING	FUEL
TOILETS	
FIRST AID	
FOOD	INFORMATION
RACE CONTROL	MEDIA CENTRE
PIT GARAGES	MEDICAL CENTRE
GRANDSTANDS	HAMPTON'S PAVILION

